

## **Acknowledgment Forms**

- Certifying a Copy of a Record, #198
- Individual Acknowledgment, #194
- Representative Capacity Acknowledgment, #195
- Verification on Oath or Affirmation, #196
- Witnessing or Attesting a Signature, #197

## **Business Law Forms**

### **Corporations**

- Articles of Amendment
- Articles of Revocation of Dissolution
- Asset Purchase Agreement
- Bylaws
- Checklist of Bylaws and Organizational Minutes
- Completing the Organization Under Iowa Business Law Act
- Dissolution of Corporation
- Dissolution of Corporation By Incorporators or Initial Directors
- Legal Opinion of Buyer's Counsel
- Legal Opinion of Seller's Counsel
- Letter of Intent
- Minimum Requirement Form with Alternative Provisions
- Notice of Dissolution
- Preliminary Incorporation Checklist
- Restated Articles of Incorporation

### **Issues Affecting All Business Organization**

- Auditor Response Letter

### **Limited Liability Companies**

- Certificate of Organization
- Operating Agreement
- Preliminary Organization Checklist of LLC

### **Nonprofit Corporations**

- NonProfit Corporation Bylaws

### **Professional Corporations**

- Articles of Incorporation
- Bylaws (Professional Corporation)

### **Secretary of State**

- Application for Amended Certificate of Authority (Corporation)
- Application for Amended Certificate of Authority (Limited Partnership)
- Application for Amended Certificate of Authority (Nonprofit)
- Application for Certificate of Authority
- Application for Certificate of Authority (Cooperative)
- Application for Certificate of Authority (Limited Partnership)
- Application for Certificate of Authority (Nonprofit)
- Statement of Cancellation
- Application for Certificate of Registration - Limited Liability Company
- Application for Certificate of Withdrawal
- Application for Registration of Corporate Name
- Application for Registration of Mark

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Application for Reinstatement  
Application for Reinstatement (Limited Partnership)  
Application for Reinstatement of a COOPERATIVE ASSOCIATION  
Application for Renewal of Registered Mark  
Application for Renewal of Registration of Corporate Name  
Application for Reservation of Name  
Assignment of Registration of Mark  
Charge Transaction Form  
Fictitious Name Resolution  
Notice of Transfer of Reservation of Corporate Name  
Statement of Change of Designated Office and/or Agent  
Statement of Change of Registered Office and/or Registered Agent  
Statement of Foreign Qualification of Foreign Limited Liability Partnership  
Statement of Qualification of Limited Liability Partnership  
Statement of Resignation of Agent  
Statement of Resignation of Registered Agent  
Voluntary Election to Adopt the Iowa Business Corporation Act

## **UCC Forms**

UCC3 Financing Statement Amendment Addendum  
UCC FS in Leu of Continuation  
UCC11 Information Request  
UCC1 Financing Statement  
UCC1Ad Financing Statement Addendum  
UCC3 FS Amendment  
UCC5 Correction Statement

## **Civil Litigation Forms**

Affidavit of Filing Foreign Judgment and Notice by Clerk, #167  
Affidavit of Financial Status #311  
Application for Examination of Judgement Debtor, #316  
Application to Condemn Funds #310  
Attorney Fee Contract #160  
Authorization to Release Information #145  
Civil Petition Cover Sheet  
Court Officer Deed #P201  
Dictation to Sheriff, #314  
General Execution, #318  
Judgment by Confession, #315  
Notice of Garnishment Pursuant to Iowa Code 642.14A, #308  
Notice of Levy and Opportunity for Hearing, #320  
Original Notice - Directions for Service of Original Notice, #305  
Original Notice - Foreign Corporation or Non-Resident, #303  
Original Notice - In Dissolution of Marriage, #300  
Original Notice - Non-Resident Motor Vehicle Owner or Operator, #302  
Original Notice - Publication, #304  
Original Notice for Personal Service, #301  
Physician's and Surgeon's Report to Lawyer of Patient, #144  
Praecipe, #319

Release (Multiple Releasors), #362  
Release (Single Releasor), #361  
Request for Hearing on Whether Property is Exempt, #321  
Rule 23.5 - Form 2 Trial Scheduling and Discovery Plan  
Rule 23.5 - Form 3 Trial Scheduling and Discovery Plan for Expedited Civil Action

## **Subpoenas**

Subpoena Form to Testify at Deposition or Produce Documents [Form 13]  
Subpoena Form to Testify at Hearing or Trial [Form 14]  
Subpoena Form to Produce Documents or Permit Inspection [Form 15]

## **Commercial Forms**

Assignment of Wages, #139  
Bill of Sale #117  
Bill of Sale and Security Agreement #118  
Demand Promissory Note, #336  
Lease-Business Property - Short Form #165  
Lease-Business Property, #164  
Lease-Personal Property, #178  
Long Form Promissory Note, #337  
Mechanic's Lien, #137  
Mobil/Manufactured Home Notice, #334  
Notice of Validation of Debt, #172  
Notice to Owner of Owner-Occupied Dwelling, #171  
Promissory Note, #136  
Release of Mechanic's Lien, #138  
Security Agreement, General Form, #116  
Waiver of Mechanic's Lien, #140

## **Criminal Law Forms**

Written Guilty Plea  
Written Arraignment and Plea of Not Guilty  
Order Appointing Appellate Counsel  
Notice Self Defense  
Notice of Intoxication Defense  
Notice of Interlocutory Appeal and Motion to Stay  
Notice of Appeal  
Notice of Alibi Defense  
Motion Suppress  
Motion New Trial  
Motion Arrest of Judgment  
Application Return of Seized Property  
Appearance  
Answer in Rem Forfeiture Complaint

## **Family Law**

Affidavit of Financial Status, #311  
Confidential Social Security Form - 598.22B, #343  
Confidential Social Security Number Form (Plaintiff/Defendant), #341  
Order Approving Partial Release/Satisfaction Child Support (No Asst.) #327  
Order Approving Partial Release/Satisfaction of Child Support (Asst.) #328

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Order Approving Release/Satisfaction Child Support (No Asst.) #323  
Order Approving Release/Satisfaction of Child Support (Asst.), #325  
Order Setting Hearing for Examination of Judgment Debtor, #326  
Order To Withhold Income for Child Support, #349  
Release/Satisfaction of Judgment for Child Support (Asst.), #324  
Release/Satisfaction of Judgment for Child Support (No Asst.), #322

## **Family Law Manual**

Agreement For Attorneys Compensation Accounting Billing and Payment Information  
Application For Appointment Of A Conciliator  
Application For Issuance Of Letters Rogatory and Order  
Application For Modification Of Temporary Support Order  
Application For Order For Rule To Show Cause  
Application For Prove-Up Of Dissolution Of Marriage  
Application For Temp Custody Child and Spousal Support and Attorney Fees  
Application For Temporary Alimony Attorney Fees and Court Costs  
Application For Temporary Custody  
Application For Temporary Visitation  
Application For Waiver Of Waiting Period  
Application For Writ Of Attachment Without Bond  
Application of Indigency  
Application To Proceed In Forma Pauperis  
Application To Waive Waiting Period Due To Parties Stipulation  
Attorney Fee Contract  
Decree Of Dissolution Of Marriage  
Decree Of Dissolution Of Marriage (Default)  
Information Pursuant To Iowa Code Section 598.22B and 602.6111  
Motion For Blood Or Genetic Tests  
Motion For Order To Compel Discovery  
Motion For Physical And Or Mental Examination  
Motion To Compel And For Attorney Fees  
Order Authorizing Decree During Waiting Period  
Order Directing Conciliation and Appointing Conciliator  
Order Establishing Paternity, Current and Accrued Support  
Order For Hearing (General)  
Order For Rule To Show Cause  
Order For Temporary Child Custody And Support  
Order For Writ Of Attachment Without Bond  
Order Requiring Blood Tests  
Order Waiving Statutory Waiting Period  
Original Notice Affidavit for Prove-up of Dissolution of Marriage  
Petition For Annulment  
Petition For Dissolution Of Marriage (No Children)  
Petition For Dissolution Of Marriage (With Children)  
Petition For Separate Maintenance  
Petition To Establish Paternity And Child Support  
Request For Admissions  
Request For Production of Documents - Simple

Requests For Production Of Documents - Detailed

Stipulation Kit

## **Name Change Forms**

Petition for Adult (Name Change)

Petition for Adult EDMS (Name Change)

Petition for Minor (Name Change)

Petition for Minor EDMS (Name Change)

## **Guardianship and Conservatorship Forms**

Conservator Initial Report and Inventory, #P251

Conservatorship Annual Report, #P253

Conservatorship Final Report, #P254

Conservatorship Schedule A - Real Estate, #P251

Conservatorship Schedule B - Stocks and Bonds, #P251

Conservatorship Schedule C - Mortgages, Notes, Deposits and Cash, #P251

Conservatorship Schedule D - Life Insurance, #P251

Conservatorship Schedule E - Jointly Owned Property, #P251

Conservatorship Schedule F - Miscellaneous Property, #P251

Court Officer Deed, #P201

Court Officer's Oath (Corporate statutory), #P211

Court Officer's Oath (Individual statutory), #P210

Exhibit A - Conservatorship Receipts, #P255

Exhibit B - Conservatorship Disbursements, #P256

Exhibit C - Other Assets, #P257

Exhibit D - Changes in Conservatorship Investments, #P258

Exhibit E - Reason for Termination - Final Report, #P259

Exhibit F - Special Circumstances Annual or Final Report, #P260

Guardianship Initial Report and Annual Report, #P250

Order Approving Report for Guardian/Conservator

Involuntary Petition for Appointment of Conservator, #P239

Involuntary Petition for Appointment of Guardian and Conservator, #P240

Involuntary Petition for Appointment of Guardian, #P237

Standby Petition for Appointment of Conservator, #P244

Standby Petition for Appointment of Guardian and Conservator, #P242

Standby Petition for Appointment of Guardian, #P238

Voluntary Petition for Appointment of Conservator, #P243

Voluntary Petition for Appointment of Guardian and Conservator, #P241

Voluntary Petition for Appointment of Guardian, #P236

## **ISBA Manuals**

Appellate Practice Manual

Business Law Manual

Family Law Manual

Federal Practice Manual

Probate Manual

Real Estate Manual

Workers Compensation Manual

## **Miscellaneous Forms**

Application for a Search for an Iowa Birth Record

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Application for a Search for an Iowa Death Record  
Application for a Search for an Iowa Marriage Record  
Client Intake Form  
EDMS Worksheet  
County Recorders Generic Cover Sheet

## **Powers of Attorney**

Authorization for Release - Nominate Attorney in fact, Form #348  
Combined Living Will and Medical Power of Attorney, #123  
Corporate Affidavit Regarding Nonrevocation of Power of Attorney, #357  
Declaration of Designee for Final Disposition, #363  
Declaration Relating to Use of Life Sustaining Procedures (Living Will), #122  
Iowa Statutory Power of Attorney, #120  
Iowa Statutory Power of Attorney Agent's Certification Form (Optional Form), #374  
Durable Power of Attorney (Short Form), #119  
Durable Power of Attorney, Health Care Decisions, #121  
Individual Affidavit Regarding Nonrevocation of Power of Attorney, #355  
Power of Attorney for Medical Services: Delegation of Authority, 370  
Power of Attorney RE: Temporary Delegation of Custody, 369  
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## **Probate Forms**

Affidavit for Distribution of Property, #P303  
Affidavit of Death Terminating Life Estate #179  
Affidavit of Mailing Notice, #P222  
Affidavit of Surviving Joint Tenant for Change of Title #339  
Affidavit of Surviving Spouse for Change of Title to Real Estate, #177  
Affidavit That No Inheritance Tax Is Due, #356  
Affidavit Re\_Compensation of Corporate Fiduciary #P218  
Affidavit Re\_Compensation of Individual #P219  
Affidavit Re\_Compensation of Attorneys #P220  
Application for Order Fixing Time and Place of Hearing and Prescribing Notice, #P221  
Application for Appraisal in Intestate Estate with Spouse, #P246  
Certificate of Change of Title, #112  
Certificate of Trust Existence, #365  
Claim in Estate or Conservatorship #P233  
Combined Living Will and Medical Power of Attorney, #123  
Confidential Social Security Form - ESTATE, #342  
Court Officer's Oath (Corporate statutory), #P211  
Court Officer's Oath (Individual statutory), #P210  
Declaration Relating to Use of Life Sustaining Procedures, (Living Will), #122  
Designation of Attorney, #P215  
Durable Power of Attorney, Health Care Decisions, #121  
Election of Surviving Spouse of Right To Take Elective Share, #351  
Election of Surviving Spouse to Occupy Homestead, #P262  
Election of Surviving Spouse To Take Elective Share, #353  
Estate Recovery Worksheet  
Interlocutory Report, #P302  
Letters of Appointment - Small Estate, #P214

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Letters of Appointment (With Certificate), #P212  
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Notice in Probate, (Section 633.40(4)), #P223  
Notice of Appointment of Administrator and Notice to Creditors, #P224  
Notice of Disallowance of Claim #P235  
Notice of Probate Will, of Appointment of Executor and Notice to Creditors, #P225  
Notice of Proof of Will Without Administration, #P226  
Notice Re Appraisal in Intestate Matters, #P248  
Notice To Surviving Spouse Of Right To Make Application For Spousal Allowance, #P261  
Notice To Surviving Spouse of Right To Take Elective Share, #350  
Notice To Surviving Spouse of Right To Take Elective Share, #352  
Order Granting Administration & Appointing Administrator w/out Bond, #P298  
Order Admitting Will to Probate and Appointing Executor, #P207  
Order Admitting Will to Probate Without Present Administration, #P208  
Order Appointing Administrator, #P229  
Order Fixing Time and Place of Hearing and Prescribing Notice, #P299  
Order for Small Estate Administration & Appointing Personal Representative, #P209  
Order Re Appraisal in Intestate Matters, #P247  
Petition for Administration - Small Estate, #P206  
Petition for Appointment of Administrator, #P227  
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**Probate Inventory Forms**

Cover Sheet, #P706.1  
Iowa 706, Inheritance and Estate Tax Return  
Questionnaire and Recapitulation, #P706.2  
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Schedule B - Stocks and Bonds, #P706  
Schedule C - Mortgages, Notes and Cash, #P706  
Schedule D - Insurance on the Decedent's Life, #P706  
Schedule E - Jointly Owned Property with Surviving Spouse Only, #P706, Two pad set  
Schedule E-1 - Jointly Owned Property with Other Joint Tenant, #P706, Two pad set  
Schedule F - Other Miscellaneous, #P706  
Schedule G - Transfers During Decedent's Life and H Powers of Appointment, #P706

Schedule I - Annuities, #P706

Schedule I - NON-706 Annuities

Schedule J- Funeral Expenses and Expenses Incurred in Administering Property, #P706

Schedule K- Debts of the Decedent, Mortgages and Liens, #P706

## **Small Estate Forms**

Letters of Appointment - Small Estate, #P214

Notice of Probate Will, of Appointment of Executor and Notice to Creditors, #P225

Notice of Small Estate Closing Statement, #P305

Order Closing Small Estate & Discharging Personal Representative, #P304

Order for Small Estate Administration & Appointing Personal Representative, #P209

Petition for Administration - Small Estate, #P206

Small Estate Administration Closing Statement, #P360

## **Real Estate Forms**

Affidavit By Tax-Title Holder, #364

Affidavit for Change of Title Following Change of Fiduciary, #371

Affidavit for Change of Title Following Merger, #372

Affidavit in Support of Forfeiture of Real Estate Contract, #176

Affidavit of Death Terminating Life Estate #179

Affidavit of Possession, #154

Affidavit of Surviving Joint Tenant for Change of Title, #339

Affidavit of Surviving Spouse for Change of Title to Real Estate, #177

Certificate of Change of Title, #112

Corporate Trustee's Affidavit In Re (Legal Description), #114

County Recorders Generic Cover Sheet

Court Officer Deed, #P201

Custodian Deed, #111

Demand Promissory Note, #336

Dwelling Unit Rental Agreement (Residential Lease), #151

Escrow for Deed and Abstract, #161

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Farm Lease, #135

Groundwater Hazard Statement

Individual Trustee's Affidavit In Re (Legal Description), #113

Lead-Based Paint Disclosure - Sales, #156

Lease-Business Property - Short Form, #165

Lease-Business Property, #164

Long Form Promissory Note, #337

Mechanic's Lien, #137

Mobil/Manufactured Home Notice, #334

Notice of Forfeiture of Real Estate Contract, #175

Notice of Noncompliance with Rental Agreement, #168

Notice of Past Due Rent, #169

Notice of Termination of Farm Tenancy, #173

Notice of Termination of Rental Agreement, #170

Notice of Termination of Tenancy and Demand for Possession, #366

Notice to Owner of Owner-Occupied Dwelling, #171

Notice to Quit (nonpayment) and Notice of Termination of Rental Agreement, #344

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Notice to Quit, #174  
Offer to Buy Real Estate and Acceptance (Nonresidential), #180  
Offer to Buy Real Estate and Acceptance, (Extra Space for Terms), #153  
Partial Release of Real Estate Mortgage, #130  
Promissory Note, #136  
Purchaser's Affidavit, #115  
Real Estate Contract (Short Form), #143  
Real Estate Contract Disclosure Statement, #338  
Real Estate Contract Installments (Extra Space for Terms), #142  
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Real Estate Mortgage, #128  
Release of Mechanic's Lien, #138  
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Residential Purchase Agreement, #152  
Statement of Escrow Agent, #163  
Trustee Special Warranty Deed (Inter-Vivos Trust), #108  
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Waiver of Mechanic's Lien, #140  
Warranty Deed - Corporation/Business Entity Grantor, #335  
Warranty Deed (Corporate), #104  
Warranty Deed (Joint Tenancy), #103 Cover Page Form  
Warranty Deed (Joint Tenancy), #103 Single Page Form  
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Quit Claim Deed, #106 Single Page Form  
Special Warranty Deed, #105  
Warranty Deed, #101 Cover Page Form  
Warranty Deed, #101 Single Page Form

## **Lease Forms**

Dwelling Unit Rental Agreement (Residential Lease), #151  
Farm Lease, #135  
Lease-Business Property- Short Form, #165  
Lease-Business Property, #164  
Notice of Noncompliance with Rental Agreement, #168  
Notice of Past Due Rent, #169  
Notice of Termination of Farm Tenancy, #173  
Notice of Termination of Rental Agreement, #170  
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## **Small Claim Forms**

3.1 EDMS Original Notice and Petition for a Money Judgment  
3.2 EDMS Original Notice & Petition for a Money Judgment for Taxes Owing  
3.3 EDMS Original Notice & Petition for Money Judgment against Nonresident Motor Vehicle Owner  
3.4 EDMS Original Notice & Petition for Money Judgment against a Nonresident/Foreign Corp. Defendant  
3.5 EDMS Original Notice and Petition for Replevin  
3.6 EDMS Original Notice and Petition for Forcible Entry and Detainer

- 3.7 EDMS Original Notice and Petition against Third Party Defendant(s)
- 3.8 EDMS Original Notice & Petition for Disposition of Abandoned Property
- 3.9 EDMS Original Notice and Petition for Intervention
- 3.11 EDMS Appearance and Answer of Defendant
- 3.12 EDMS Appearance and Answer of Third Party Defendant(s)
- 3.13 EDMS Counterclaim against Plaintiff(s)
- 3.14 EDMS Cross-Claim against a Co-Defendant
- 3.16 EDMS Affidavit of Default
- 3.17 EDMS Application to Condemn Funds
- 3.18 EDMS Dismissal
- 3.19 EDMS Notice of Garnishment
- 3.20 EDMS Motion to Quash Garnishment and Request for Hearing
- 3.21 EDMS Affidavit of Property Exempt from Execution
- 3.22 EDMS Application for Release and Satisfaction of Judgment
- 3.23 EDMS Release and Satisfaction of Judgment
- 3.25 EDMS Request for General Execution (Praecipe)
- 3.26 EDMS Notice of Appeal
- 3.27 EDMS Verification of Acct, Identification of Judgment Debtor, & Certificate Re Military Service

## **Workers' Compensation Forms**

- 85.35(2) - Agreement for Settlement
- Agreement for Settlement Checklist
- Authorization to Release Information - Workers Compensation Form
- Complaint Form
- Compromise Settlement - 85.35
- Contested Case Settlement Checklist
- Employers First Report of Injury
- Form 100 A - 85.39 Petition
- Form 100 B - 85.70 Petition
- Form 100 C - 85.27 Petition (Alternative Medical Care Petition)
- Form 9 - Full Commutation
- Form 9 A - Partial Commutation
- Full Commutation Checklist
- Original Notice and Petition
- Partial Commutation Checklist
- Payment Activity Report - Workers Compensation Form
- Social Security Administration Consent for Release of Information
- Worker Comp Confidential Form