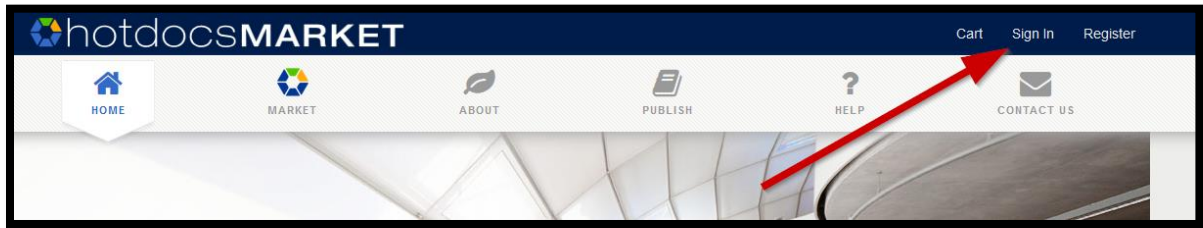


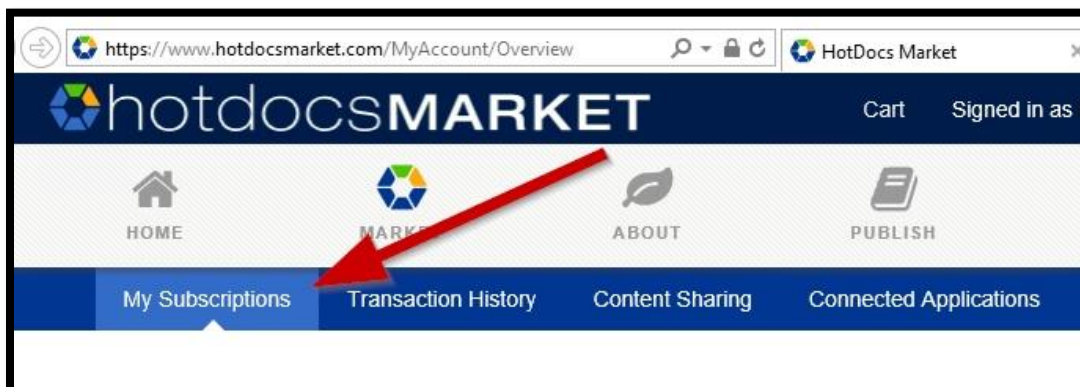
Manually Update IowaDocs® Desktop Library

1. Visit www.hotdocsmarket.com and log in as the primary account holder.



NOTE: if you don't know your password click on the link next to "Forgot your password" to set a new password for your primary account

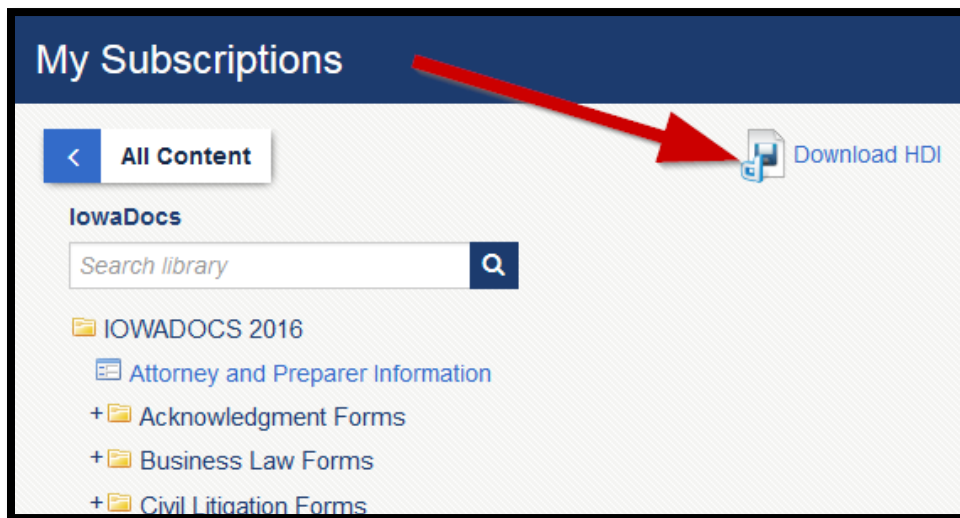
2. Click on "My Subscriptions" link:



3. Scroll to the bottom and click on the subscription “IowaDocs”.

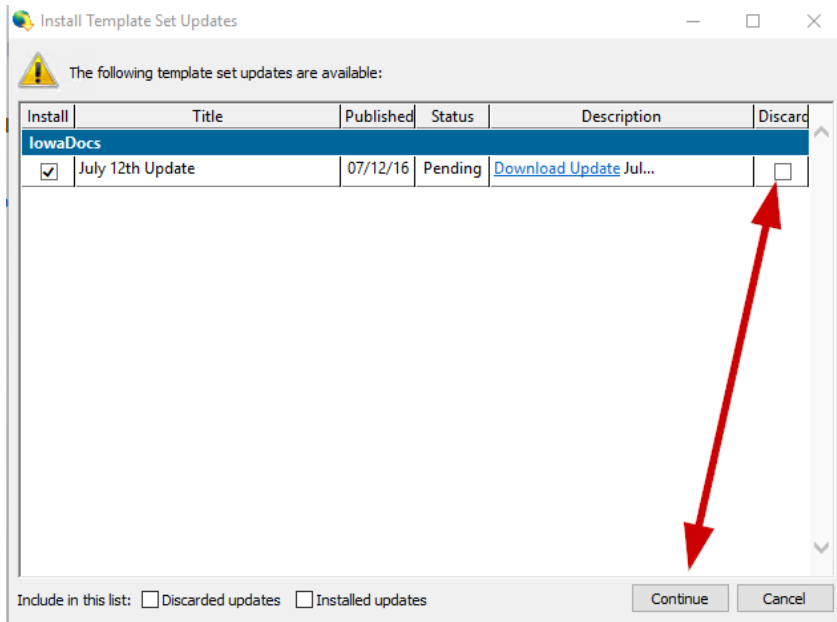


4. Once the “IowaDocs” subscription loads the library; click on the icon called “Download HDI”.



5. Save or open this file.
6. If you saved the above file, open the file to run the update.

7. HotDocs/IowaDocs® will open, select “Overwrite All”
8. Click “OK” at the successful screen.
9. Select “Update Template Sets...” under the Tools menu
10. Click “OK” at the Update Template Screen
11. Put a check in the “Discard” box to the right of the description of the update.
12. Click on “Continue”



13. Your IowaDocs® Desktop library is now up-to-date.