Manually Update IowaDocs[®] Desktop Library

1. Visit <u>www.hotdocsmarket.com</u> and log in as the primary account holder.



hotdocsmarker				
user@lawfirm.com				
•••••	•			
New user? Click here to register. Forgot your password? Click here to set a new one.	Sign In			
If you already have an account with HotDocs Document Services, you can also use your Document Services account details to sign in.				

NOTE: if you don't know your password click on the link next to "Forgot your password" to set a new password for your primary account

2. Click on "My Subscriptions" link:

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3. Scroll to the bottom and click on the subscription "IowaDocs".

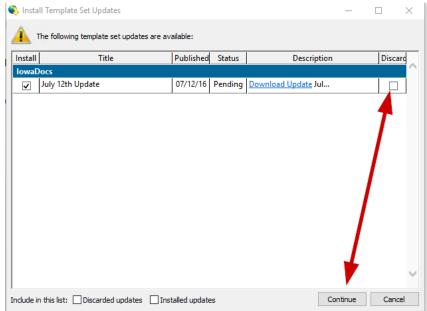
My Subscriptions						
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4. Once the "IowaDocs" subscription loads the library; click on the icon called "Download HDI".

My Subscriptions	
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IowaDocs	
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+ 📁 Civil Litigation Forms	

- 5. Save or open this file.
- 6. If you saved the above file, open the file to run the update.

- 7. HotDocs/IowaDocs[®] will open, select "Overwrite All"
- 8. Click "Ok" at the successful screen.
- 9. Select "Update Template Sets..." under the Tools menu
- 10. Click "OK" at the Update Template Screen
- 11. Put a check in the "Discard" box to the right of the description of the update.
- 12. Click on "Continue"



13. Your IowaDocs[®] Desktop library is now up-to-date.